

Contracts Manager

Functieomschrijving

GeoSea is DEME's specialised company focusing on rock socketing, drilling and installation services for jetty foundations and mooring systems, the installation of offshore structures, such as small platforms and outfalls, offshore wind farms and geotechnical investigations at large depths. Because of the wide variety of specialties, we are looking for motivated candidates to reinforce our team.

- You provide proactive monitoring of contractual rights and obligations to ensure the company's entitlements are protected. You ensure the project team is aware of areas of contractual/financial risk exposure, in liaison with the Central Competence Centre and Legal Department.
- You give support to the tender team in analyzing the contractual documents.
- Draft appropriate wording for bid qualifications and conditions, together with the legal department.
- Monitor entitlements to variation instructions and timeous submission of relevant contractual notices.
- Establish and maintain records of resources involved and effects on program/other activities for recovery of time and/or money arising out of extra works.
- Make timeous requests for extensions of time, and for claims, in accordance with contractual obligations.
- Assist in evaluation and submission of interim applications for payment.
- Assist in presenting the final account after practical project completion.
- Produce claims for acceleration in conjunction with the project manager.
- Participate in the selection of subcontractors for tender enquiries, and prepare tender enquiries.
- Secure agreement of terms and conditions under guidance and direction of the project manager.
- Raise payment certificates timeously to enable the accounts department to pay by appropriate dates.

Profiel

- A strong engineering background or a chartered quantity surveyor by qualification or experience.
- Strong verbal and written communication skills in English and German.
- Evidence of study of relevant branches of law, standard contracts (FIDIC, NEC3, etc.) and disputes resolution processes.
- Experience in a similar role preferably in a marine design and build environment.
- Able to think analytically and laterally.

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<https://www.vdab.be/vindeenjob/vacatures/57103659/contracts-manager-2/3>

- Flexible attitude.
- Team player with a gregarious attitude.
- Willing to work in international projects.

· Willing to work at our head office in Belgium, and on international assignments.

Jobgerelateerde competentie

- De noden van de klant, de technische en de economische gegevens analyseren Het project omschrijven
- Samen met de klant de technische, financiële oplossingen en mogelijkheden voor uitvoering van de werken bepalen
- Domein: Bouw Het technisch-economische dossier van het project opstellen en berekenen (plannen, opmetingen, prijsramingen, ...) Commerciële opvolging uitvoeren Nieuwe commerciële mogelijkheden verkennen De werken tot de oplevering opvolgen en controleren Documenten rond de stand van zaken opstellen (opmetings-, kwantificatiedocumenten) De technische, economische, ... informatie en de reglementering opvolgen en actualiseren Leveranciers, (onder)aannemers raadplegen en selecteren Domein: Gespecialiseerde werkzaamheden De haalbaarheid en de kost van het project bestuderen Technische en financiële oplossingen voorstellen Een consultatiedossier van ondernemingen aanleggen bij antwoorden op aanbestedingen De te gebruiken middelen en methodes selecteren en de werfuitvoering plannen Persoonsgebonden competenties Plannen (= ordenen) Contactvaardig zijn Resultaatgerichtheid Zin voor nauwkeurigheid hebben Zelfstandig werken Klantgerichtheid

Aanbod

If you decide to work with DEME, we offer you opportunities to develop your career in a competitive multinational and international environment, with headquarters in Belgium, and projects abroad. You will be working in close cooperation with a team of motivated colleagues.

Working for DEME often means being involved in pioneering, innovative projects. We understand that our people – their expertise, creative thinking and sheer hard work – are the foundation for the success of our business. Innovation is vital in this business if we are to stay one step ahead. Because of this, DEME makes every effort to secure special talents that will make the difference and offers top quality education and training opportunities.

Plaats tewerkstelling

DEME Scheldedijk 30 2070 ZWIJNDRECHT

Toon op kaart

Vereiste studies

Prof. bach.: Studiegebied Architectuur

Ac. bach.: Studiegebied Nautische wetenschappen

Ac. bach.: Studiegebied Industriële wetenschappen en technologie

Master Ingenieurswetenschappen: Bouwkunde of gelijkwaardig door ervaring.

Talenkennis

Engels (zeer goed)

Werkervaring

Minstens 5 jaar ervaring

Contract

Vaste Job/Contract van onbepaalde duur/Voltdijs