

Number of Posts: 10

Contract Type: Definite/Indefinite

Primary Purpose:

To diagnose and repair faults that may arise on all installations at both the customers' and Company premises which installations may also be carried out on maritime vessels.

Duties & Responsibilities

- Test, wire and commission systems, close job cards and calls by tying workflow to schedule as per Company standards and clients requirements
- Diagnose errors or technical problems and determine proper solutions
- Ensure that all equipment required is according to the job card, client exigencies and system limitations
- Compile timely and proper documentation for any service and installation conducted by completing necessary forms, reports, logs, and records as per departmental procedures
- Provide clear handing over to the client and close off required paperwork at end of the visit
- Make recommendations for improvements and upgrades to clients on site and pass on proposals to sales executives
- Collect money from clients as per service report, call out sheet or job card issued respectively according to Company policy
- Operate the Company vehicle in a safely manner and make proper use of the field automation systems
- Build positive relationships with customers, apply excellent customer care at all times and oversee the preservation of both the clients' and company's property and equipment
- Be aware of electrical, mechanical and chemical health and safety issues, also understand appropriate manual handling techniques.
- Attend any training provided by the Company and sit for the respective assessments accordingly
- Follow all company's filed procedures and protocols
- Any other duties as may be necessary from time to time

Attributes

- Meticulous attention to detail
- Demonstrate confidence in his/her ability
- Thorough analytical and problem solving skills
- Hold a respectful, courtesy and a positive attitude
- Ability to troubleshoot, test, repair and service technical equipment
- Able to understand technical diagrams and manuals

Requirements

- Knowledge and experience in the service field
- Preferably MQF Level 5 Diploma or MQF Level 4 Certificate in Electrical/ Mechanical subjects
- Excellent written and oral proficiency in English or Maltese
- Possess a valid driving license

Remarks:

a. The list of 'Duties & Responsibilities' appearing in this job description is neither necessarily exhaustive nor is any part of this job description permanent or immutable.

b. The job holder shall carry out his/her duties as directed by job holder's superior.

Training provided

On the job training will be provided to the new recruit. This will be in line with the position the applicant is applying for. New recruits might be sent to our International Safety Training College in order to undergo health and safety training, servicing training or any other type of training deemed necessary to the individual.

Any assistance with accommodation/relocation

We do not usually cover accommodation costs but might be able to reimburse the individual's 1st month's accommodation (depending on the company's discretion and agreement at contract stage). We would be more than happy to recommend places for rent.

Any other benefits

Other benefits might include company mobile plans, company vehicles, fuel tags, €250 capping for travel per annum, influenza vaccine once a year (optional), 25 days of vacation leave, 5 days study leave.

Kindly note that the aforementioned list, apart from the annual leave and study leave, is very much dependant on the companies' discretion.

Salary

€16,000 - €22,000/year

How will the interviews be held

Skype